

JANUARY 20, 2015 7:00 P.M.
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JONES COUNTY OFFICE COMPLEX – COMMISSIONERS' ROOM
MINUTES

COMMISSIONERS PRESENT:

Michael Haddock, Chairman
Sondra Ipock-Riggs, Vice-Chairman
Joseph Wiggins, Commissioner
Frank Emory, Commissioner (Via Phone)
Zack Koonce, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Melissa Moore-Freeman, Clerk

The Chairman called the meeting to order. Commissioner Zack Koonce gave the invocation. **MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the agenda be **APPROVED** with the following amendments.

- 7. HMPG 4019-019 PROJECT BID APPROVAL**
- 8. ACT – PRESENTATION CHRISTINE MELE**

MOTION made by Commissioner Mike Haddock, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** the minutes of January 5, 2015 be **APPROVED**.

PUBLIC COMMENT PERIOD:

No public comment.

1. LENOIR COMMUNITY COLLEGE UPDATE

Dr. Briley from Lenoir Community College expressed his appreciate to the Board for allowing him to present. Dr. Briley expressed his desire to discuss three things. First, thank you for all you do and have done for Lenoir Community College. Second, Renee Sutton would like to share some success stories achieved by some the Jones County citizens attending the various programs offered by the center in Jones County. Renee Sutton indicated a citizen had completed the HVAC classes offered at the center and successfully obtained employment with Carolina Ice in Kinston. The Sustainable Ag program currently has thirty-four students enrolled and Murphy Brown offers positions to those successfully completing the program. Another citizen attended the center and completed the GED program, and later completed the CNA program. That citizen is now employed at an assisted living facility. Local law enforcement, fire and rescue come together for training classes offered at the center. The local center has a liaison working with the high school students to get them in the early college classes. The center offers classes such as psychology and sociology. The center had sixty-one students in the gunsmithing program. Students successfully completing the heating & air program are offered a position with a contractor at Camp Lejuene. Those completing the Nurse Aide I & II program are being hired by Vidant Health at a rate of 15.00. Dr. Briley spoke again and expressed the commitment the Lenoir Community College staff and Board had to serving Jones County. Thirdly, we are here to request additional funding to provide services until the end of the fiscal year. The center needs an additional 23,000.00 to

finish out the current fiscal year. Those funds would support two priorities, the full time maintenance position and the increase in operating expenditures due to rising cost of electricity. The commissioners expressed the desire to review the county's current budget and fiscal conditions before determining if an additional allocation will be approved.

2. CAPITAL REQUEST - DSS

Mr. Franky Howard advised the Board the Department of Social Services needed nine laptops for employees to use in the field while visiting clients. A quote was obtained from JNB Tek at a cost of 699.00 each. **MOTION** made by Commissioner Joseph Wiggins, seconded by Mike Haddock and unanimously carried **THAT** the purchase of nine laptops be **APPROVED** as requested using county capital funds.

3. CAPITAL REQUEST - JAIL

Mr. Franky Howard advised the Board the server at the jail was beginning to experience problems and there was a possibility of the server crashing. A quote was obtained from JNB Tek in the amount of 2,721.06. **MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the purchase of a server be **APPROVED** using county capital funds.

4. CCA – CSBG APPLICATION

Mr. Franky Howard informed the Board Coastal Community Action would be applying for the CSBG grant. Mr. Howard provided each commissioner with a copy of the application earlier for review. Commissioner Sondra Ipock-Riggs expressed her desire for the Manager to obtain information from Coastal Community Action on how much funding was awarded to Jones County citizens this past year. There were no additional questions.

5. TAX COLLECTION REPORT

Mr. Franky Howard presented the Board with the collection report for December. A copy of the report which is marked Exhibit A and is hereby incorporated and made a part of these minutes.

6. CLOSED SESSION GS 143-318.11(A)(5)

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the Board enter into Closed Session GS 143-318.11(A)(5). **MOTION** made by Commissioner Joseph Wiggins, seconded by Zack Koonce and unanimously carried **THAT** the Board exit Closed Session.

7. HMGP 4019-019 PROJECT

Mr. Franky Howard presented the Board with the Bids opened on January 14, 2015 for the demolition for the HMGP 4019-019 grant. There were two bids.

Rick Bostic Construction 4,977.00
Taylor's Hauling & Grading, LCC 3,400.00

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the project be awarded to Taylor's Hauling & Grading, LCC.

8. ACT PRESENTATION – CHRISTINE MELE

Christine Mele presented the Board with a certificate of appreciation from the ACT committee. We appreciate your support and your financial support. We would like to thank the citizens and taxpayers for financial support.

COUNTY MANAGER'S REPORT

Mr. Howard informed the Board the town of Maysville has taken over their own building inspections. The legislative goals conference was very informative.

COMMISSIONER'S REPORTS

Commissioner Zack Koonce informed everyone is invited to training in Pamlico count for emergency preparedness. Pedro services are scheduled to end September 25, 2015. Blue Angels are confirmed for the air show on April 30-May1.

PUBLIC COMMENT

No public comment.

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the meeting be **ADJOURNED** at 8:40 pm.

Sondra Ipock-Riggs
Chairman

Melissa Moore-Freeman
Clerk to the Board

EXHIBIT A



COUNTY OF JONES

JONES COUNTY TAX OFFICE

P.O. Box 87

TRENTON, NORTH CAROLINA 28585-0087

Samuel B. Croom
Tax AdministratorPhone: 252-448-2546
Fax: 252-448-1080
scroom@jonescountync.gov

January 7, 2015

Jones County Tax Collector:

For the Month of December:

2014	Levy Collected by Tax Office	\$ 1,967,168.67
	Levy Collected by NCVTS	47,977.58
2005-2013	Levy Collected	13,651.23
	Total Levy Collected	\$ 2,028,797.48

Samuel B. Croom
Jones County Tax Administrator

2014 Levy		\$ 5,905,224.53
Collected on 2014 Levy as of 12/31/14:	4,231,831.96	
Other Levy Reductions as of 12/31/14:		
Releases	6,991.77	
Write-offs	102.84	
Total Levy Reduction		\$ 4,238,926.57
Percent (%) of Levy Reduced as of 12/31/14:		71.78%
Percent (%) of Levy Reduced as of 12/31/13:		73.21%

BOARD OF COUNTY
COMMISSIONERS

SONDRA ROCK RIGGS, Chairperson
862 Riggstown Rd.
Pollocksville, NC 28573

JOSEPH F. WIGGINS, Vice-Chair
941 Richards Road
Trenton, NC 28585

FRANK EMORY
5486 Hwy 41 West
Richlands, NC 28574

ZACK KOONCE
1538 Ten Mile Fork Road
Trenton, NC 28585

MICHAEL DODGE
838 Henderson Road
Trenton, NC 28585

County of Jones

POST OFFICE BOX 340
TRENTON, NORTH CAROLINA 28585
(252) 448-7571 FAX (252) 448-1072

COUNTY MANAGER

FRANK J. HOWARD
P.O. Box 340
Trenton, NC 28585

COUNTY ATTORNEY

JIMMIE S. HICKS
P.O. Drawer 889
New Bern, NC 28562

CLERK TO THE BOARD

ANGELICA F. HALL
P.O. Box 140
Trenton, NC 28585

WEB SITE
4300 JONESBOROUGH BLVD
email
jonescounty@jonescountync.gov

February 2, 2015

Ms. Toni Moore
Finance Officer
NC Division of Community Assistance
4313 Mail Service Center
Raleigh, NC 27699-4313

Re: Jones County 2011 CDBG-Catalyst Project
Grant No. 11-C-2373
Budget Amendment Less than 10% of Grant

Dear Ms. Moore:

Jones County has amended the current budget for the above-referenced project. The amendment is less than 10% of the Project grant amount. Attached is the Project Budget Revision Form.

Please update the CDBG Project Budget so the next requisition can be based on the amended budget. Please contact me or C. David Harris, CDBG Project Manager, if there are any questions.

Sincerely,



Franky Howard
County Manager

Cc: Valerie Moore
Grant Management Representative

COMMUNITY DEVELOPMENT BLOCK GRANT
BUDGET REVISION

Per Bulletin 03-1

PROJECT BUDGET REVISION FORM

NAME OF GRANTEE:

County of Jones

GRANT NUMBER:

11-C-2373

CDBG GRANT AMOUNT:

\$500,000.00

DATE:

February 2, 2015

ACTIVITY	PRESENT BUDGET	PROPOSED CHANGES IN BUDGET	REVISED BUDGET (REVISION # 2)
a. Acquisition			\$0.00
b. Disposition			\$0.00
c. Public facilities and improvements			\$0.00
(1) Senior and handicapped centers			\$0.00
(2) Parks, playgrounds and recreation facilities			\$0.00
(3) Neighborhood facilities			\$0.00
(4) Solid waste disposal facilities			\$0.00
(5) Fire protection facilities and equipment			\$0.00
(6) Parking facilities			\$0.00
(7) Public utilities, other than water and sewer			\$0.00
(8) Water & Sewer improvements (Grants prior to 1987)			\$0.00
(9) Street improvements	\$145,000.00	-\$2,300.00	\$142,700.00
(10) Flood and drainage improvements	\$27,000.00	-\$7,000.00	\$20,000.00
(11) Pedestrian improvements			\$0.00
(12) Other public facilities			\$0.00
(13) Sewer (Grants beginning 1987)			\$0.00
(14) Water (Grants beginning 1987)	\$28,000.00	-\$2,700.00	\$25,300.00
d. Clearance activities	\$10,000.00	-\$9,000.00	\$1,000.00
e. Public Services			\$0.00
f. Relocation assistance			\$0.00
g. Construction, rehabilitation and preservation activities			\$0.00
(1) Construction or rehabilitation of commercial and industrial buildings			\$0.00
(2) Rehabilitation of privately owned dwellings			\$0.00
a. Renovation	\$80,000.00	\$9,000.00	\$89,000.00
b. Reconstruction	\$134,000.00	\$19,500.00	\$153,500.00
c. Clearance	\$20,000.00	-\$2,500.00	\$17,500.00
d. Temporary Relocation Expenses	\$6,000.00	-\$5,000.00	\$1,000.00
(3) Rehabilitation of publicly owned dwellings			\$0.00
(4) Code enforcement			\$0.00
(5) Historic preservation			\$0.00
h. Development financing			\$0.00
(1) Working capital			\$0.00
(2) Machinery and equipment			\$0.00
i. Removal of architectural barriers			\$0.00
j. Other Activities			\$0.00
k. SUBTOTAL	\$450,000.00	\$0.00	\$450,000.00
l. Planning			\$0.00
m. Administration	\$50,000.00	\$0.00	\$50,000.00
n. TOTAL	\$500,000.00	\$0.00	\$500,000.00

Authorized Signature

Diondra Joek Riggs